University Assessment Council
April 2, 2014, 10:00 a.m.

Minutes

Members Present: Drew Clark (Chair), Vince Cammarata, Dan Givens, Charles Israel, Paul Jungnickel, Abbygail Langham, Nels Madsen, Paul Patterson, Juliet Rumble, Jenny Schuessler, Chelsea Ellithorpe, and Iryna Johnson.

Guests Present: Kelly Martin

Drew Clark called the meeting to order at 10:00 a.m.

Minutes from the last UAC meeting on January 31, 2014 were approved.

Chelsea Ellithorpe and Iryna Johnson shared progress reports on assessment reports submitted by the educational programs and feedback that was provided by the Office of Institutional Research and Assessment. It was suggested that the Office of Institutional Research and Assessment holds meetings with faculty members in programs where the 2012-2013 or 2013-2014 assessment reports were either not submitted or were not found acceptable. Prior meetings with faculty showed that assessment reports do not always reflect assessment practices at the program level and sufficient details are not provided. The meetings would help the Office of Institutional Research and Assessment better understand existing assessment practices in the programs as well as clarify and discuss the feedback provided by the Office of Institutional Research and Assessment. In cases where 2012-2013 assessment reports were not provided, the feedback will be given based on 2011-2012 assessment reports. Members of the University Assessment Council will be copied on meeting requests for their respective colleges and schools. When possible, members of the University Assessment Council will attend meetings with programs and departments in their colleges and schools.

The members of the University Assessment Council agreed to have the final deadline for submission of revised reports on July 1st.

The meeting was adjourned at 10:45 a.m.