University Assessment Council  
November 15, 2010, 1:00 p.m.  

Minutes  

Members Present: Drew Clark (Chair), Donna Angarano, Cecilia Champion, George Crandell, Susan Hubbard, Jennifer Schuessler, Leonard Lock, Nels Madsen, Paul Kittle, Paul Patterson, Constance Relihan, Karen Rogers, Juliet Rumble, Tin Yau Tam, and Iryna Johnson.

Drew announced that based on UAC recommendation, the Department of Sociology, Anthropology and Social Work will match the funds paid by the Assessment Grant to send a faculty member to the Baccalaureate Program Directors (BPD) Conference “The Nuts and Bolts of BSW Education: From Basics to Competency Assessment.”

Drew shared resources for Higher Education Assessment—Internet Resources for Higher Education Outcomes Assessment at NC State (http://www2.acs.ncsu.edu/UPA/assmt/resource.htm) and the website of the Association for Assessment of learning in Higher Education (http://aalhe.org/).

Progress report on assessment report submission was distributed. Common mistakes in existing assessment reports were briefly outlined.

Based on the Memo from Dr. Mazey, departments will be required to meet to discuss their degree program assessment. Timing of faculty meetings was briefly discussed. It was a consensus of the group that meeting devoted to assessment should be held in the fall following the academic year covered in the report.

Nels informed the group about ABET accreditation team campus visit in the beginning of the month. Nel’s presentation covered objectives of ABET accreditation; ABET structure (Commissions); ABET Criteria; definitions of program educational objectives and program outcomes; ABET process; and shortcoming terminology. Similarly to SACS, ABET emphasizes evidence on actions to improve the program based on available information. ABET accreditation team recommendations related to assessment were discussed.

Assessment at Samuel Ginn College of Engineering involves survey provided by Educational Benchmarking Incorporated (EBI). EBI provides surveys by academic programs, such as Management Education, Teacher Education, Engineering Education, Nursing Education, and First-Year Initiative. EBI also provides surveys for Student Affairs.

Office of Institutional Research and Assessment would be interested in including department-level questions in surveys of recent graduates and surveys of graduating seniors.

Drew announced that UAC meetings next semester will be focused on discussions of existing assessment reports.

The meeting was adjourned at 2:10 p.m.